



Inspection Technician

Date:	January 3, 2019	Job Family:	Technical/Production
Department:	Quality	Job Group:	Technical
Reports to:	Manager of Quality Services	OT Status:	Non-Exempt
Location:	Monticello, MN	Relocation Available:	No
Openings:	2 nd Shift Monday-Thursday 4:30PM-3:00AM		

Job Summary

The Inspection Technician will inspect and disposition products using coordinate measuring machine, hand tool instruments and visual check the parts to ensure products are consistent with established standard, customer specifications and production goals.

Essential Functions

The primary duties and responsibilities of the Inspection Technician consist of but are not limited to:

- Load and operate CMMs & VCMMs
- Maintain data collection
- Able to read drawings and understand of GD&T
- Ability to use and read measurement instruments; calipers, micrometers and pin gages etc.
- Visual acuity
- Fine motor dexterity
- Frequent use of hands and upper extremities in fine and gross manipulation with parts
- Prolonged standing/walking ranging from 2-4 hours as needed for inspection task
- Lifting Requirements: 40 LBS
- Must be able to meet customer demand requirements for performing visual inspection and/or other product acceptance activities with or without accommodation
- Exhibit a working knowledge of health and safety, responsible for safety awareness, while upholding and improving the culture of safety within the organization. Identify opportunities for improvement and take action if appropriate, before a problem occurs. Report potential hazards, unsafe working conditions, unsafe equipment, unsafe acts, and injuries immediately
- Other tasks as assigned

Qualifications

- Minimum Requirements - High school diploma or equivalent
- Two-year certificate or degree in related technical field a plus
- Minimum 1 years' experience working in quality inspection in a manufacturing environment
- Experience with automated inspection systems preferred
- Proficient with Microsoft operating systems preferred
- General proficiency in use of window based software applications preferred

Accountabilities

- Quantifiable ensure compliance of dimensional accuracy of a part
- Communicate areas of concern as it relates to the dimensional accuracy
- Completion of automated inspection activities in accordance with established schedule

Authorities

- Authority to stop production if necessary
- Create non-conformances in system if warranted

Competencies

- Ability manage multiple tasks at single time while maintaining high level of quality
- Good communication skills both verbal and written
- Work independently with minimum instructions
- Good time management skills

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