



## CMM Technician

|                    |   |                              |                      |
|--------------------|---|------------------------------|----------------------|
| <b>Date:</b>       | August 23, 2017                                     | <b>Job Family:</b>           | Technical/Production |
| <b>Department:</b> | Quality   | <b>Job Group:</b>            | Technical            |
| <b>Reports to:</b> | Manager of Quality Services                         | <b>OT Status:</b>            | Non-Exempt           |
| <b>Location:</b>   | Monticello, MN                                      | <b>Relocation Available:</b> | No                   |
| <b>Openings:</b>   | 1 <sup>st</sup> Shift Monday-Thursday 6:00am-4:30pm |                              |                      |

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### Job Summary

Provide automated inspection support to production, quality, engineering and other areas.

### Essential Functions

*The primary duties and responsibilities of the CMM Technician I consist of but are not limited to:*

- Load and operate CMMs
- Load and operate VCMMs
- Calibrate probes
- Maintain data collection / retention software in accordance with established UMC processes.
- Clearly identify and process nonconforming product in accordance with established UMC processes.
- Perform Gage R & R studies with over-site from Metrology Technicians
- Perform process capability studies with over-site from Metrology Technicians
- Communicate constraints in issues to appropriate technical resources
- Provide to support to special projects
- Lifting Requirements: 30 pounds

### Qualifications

- Minimum Requirements - Graduate of High School
- Experience working with automated inspection systems - preferred
- Past experience working with Microsoft operating systems
- General proficiency in use of window based software applications

### Accountabilities

- Completion of automated inspection activities in accordance with established UMC processes.
- Completion of automated inspection activities in accordance with established schedule

### Competencies

- Ability to manage multiple tasks while maintaining a high level of quality
- Proficient in locating and moving files within a Microsoft operating system
- Proficient in the operation of Microsoft Windows, Word, Excel, and other windows based software applications