



CMM Technician

Date: May 5, 2017 **Job Family:** Technical/Production
Department: Quality **Job Group:** Technical
Reports to: Manager of Quality Services **OT Status:** Non-Exempt
Location: Monticello, MN **Relocation Available:** No
Openings: 2nd Shift Monday-Thursday 4:30pm-3:00am

Job Summary

Provide automated inspection support to production, quality, engineering and other areas.

Essential Functions

The primary duties and responsibilities of the CMM Technician I consist of but are not limited to:

- Load and operate CMMs
- Load and operate VCMMs
- Calibrate probes
- Maintain data collection / retention software in accordance with established UMC processes.
- Clearly identify and process nonconforming product in accordance with established UMC processes.
- Perform Gage R & R studies with over-site from Metrology Technicians
- Perform process capability studies with over-site from Metrology Technicians
- Communicate constraints in issues to appropriate technical resources
- Provide to support to special projects
- Lifting Requirements: 30 pounds

Qualifications

- Minimum Requirements - Graduate of High School
- Experience working with automated inspection systems - preferred
- Past experience working with Microsoft operating systems
- General proficiency in use of window based software applications

Accountabilities

- Completion of automated inspection activities in accordance with established UMC processes.
- Completion of automated inspection activities in accordance with established schedule

Competencies

- Ability to manage multiple tasks while maintaining a high level of quality
- Proficient in locating and moving files within a Microsoft operating system
- Proficient in the operation of Microsoft Windows, Word, Excel, and other windows based software applications